



International
Longevity Centre UK

ILC Trustee Treasurer

Recruitment pack



Who are we?

The ILC is the UK's specialist think tank on the impact of longevity on society.

That doesn't mean we're just about protecting the interests of older people. It doesn't mean we're just about promoting their needs. And it doesn't mean we're just about prioritising their requirements.

Because the impact of longevity on society isn't just about older people: it will impact everyone.

We know the implications of demographics, today and tomorrow.

- We know that every girl born today will have a one in three chance of living until she's 100.
- We know that when she starts work, she will need to save at least 20% of her earnings every year in order to afford a comfortable retirement.
- We know that if she wants to buy her own home, she'll probably need to wait until she's over 35, in a relationship and working full time.

And that is where we come in.

We believe society has to adapt now so we can all enjoy the benefits of longevity, and we want a society that works for everyone, regardless of their age.

We were established in 1997 as one of the members of the [International Longevity Centre Global Alliance](#), an international network on longevity.

We're independent and politically neutral, so we can say the things about our future society that others can't. We know that society is ageing. We know the numbers. We know the challenges. What happens next will define us for generations.

We work with central government, local government, the private sector, the charity sector, and professional and academic associations to provoke conversations and pioneer solutions for a society where everyone can thrive, regardless of age.

Since our inception, we have published over 275 reports and organised over 350 events, including the annual [Future of Ageing conferences](#).

We are a small team, headed by David Sinclair as Chief Executive. More information about our team and their expertise is available on our [website](#).

We are governed by a board of 10 dedicated Trustees, chaired by Professor Martin Green OBE, and including a former MP and former editor of Women's Weekly. The full list of our Board of Trustees, along with their biographies, is available on our [website](#).

We make a difference

We want you to help us provoke conversations and discussions about the impact of longevity on society, and what happens next.

Over the last decade we:

- Convinced G20 Ministers to put greater focus on the prevention of ill health.
- Convinced Government and employers to engage with mid-life health and wellbeing checks and introduce older apprentices.
- Got the mortgage industry to end the practice of upper age limits for home loans.

- Produced research that was used by both the SNP and HM Treasury in the lead-up to the vote on Scottish independence.
- Helped employers prepare for an ageing workforce and develop age-friendly standards and practices.
- Highlighted the power of music for people with dementia.
- Began the conversation about downsizing and under-occupancy back in 2007.

We have changed the media narrative around people having to work until they drop: now, it's a more nuanced debate about fuller working lives and how this benefits us all. We created the first LGBT intergenerational project in the world, which has inspired others around the world. We made it possible for people with dementia to have relationships in care homes, producing a best practice guide for carers.

ILC Treasurer

ILC is recruiting for a Treasurer to join our small but growing Board of Trustees.

In addition to overall trustee responsibilities, the ILC Treasurer is responsible for the oversight of financial affairs of the charity, working closely with the Board and Chief executive to safeguard the organisation's finances.

The ideal candidate will have an interest in ILC's work, care about the issues and a passion for making a difference.

The ILC Treasurer will work closely with the internal Finance Team in the lead up to board meetings and deadlines for annual reports, chair the ILC Finance Committee ahead of each board meeting and will present an update on the ILC finances to the board at each board meeting. The Treasurer will chair an annual meeting with external auditors (and any other delegated members of the Board of Trustees) to discuss the auditor's reports and accounts and to report formally on this to the Board of Trustees. The Treasurer will also chair sub-committees where required, providing updates to the board and keeping the board informed of its financial duties and responsibilities

The Treasurer will advise the Board of Trustees on the financial implications of its strategy and policy objectives ensuring the organisation operates within the legal and financial guidelines and requirements set out in current legislation.

The role of an ILC Trustee

The six main duties of a charity trustee are:

- Ensure your charity is carrying out its purposes for the public benefit
- Comply with your charity's governing document and the law
- Act in your charity's best interests
- Ensure your charity is accountable
- Manage your charity's resources responsibly
- Act with reasonable care and skill

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

ILC trustees are expected to conduct themselves with integrity and commitment, and with understanding of the responsibilities of charity trusteeship. They should be willing to devote the necessary time for this. They should have strategic vision, good independent judgement, ability to think creatively, willingness to speak their mind, and the ability to work effectively as a member of a team.

You will be a voice for ILC, occasionally chairing events and promoting the work of the organisation. In some cases, you will be asked to speak on behalf of ILC to the media or through public affairs engagement in interviews with journalists or meetings with politicians and policy makers.

We are also recruiting for trustees with varying expertise. See the details [here](#).

Want to know more?

If you would like to discuss the role and responsibilities in more detail before submitting an application, please contact the ILC Chief Executive, David Sinclair, at davidsinclair@ilcuk.org.uk or ILC Treasurer, Kevin Bounds, at k.bounds@btinternet.com.

Location

Whilst ILC is based in the UK, we are open to hearing from interested candidates based abroad. We would be unable to cover travel expenses to attend board meetings, away days and ILC events, but international trustees would be able to participate virtually in the board meetings and some ILC events.

Time commitment

Trustees are expected to attend three/four meetings per year plus ad hoc away days.

Board members are also expected to represent the ILC Board at a minimum of three ILC events, including the annual ILC Future of Ageing conference.

Remuneration

This is a voluntary position, however ILC will cover reasonable expenses to attend board meetings and away days.

How to apply

ILC is keen to encourage applicants from as diverse a range of backgrounds as possible, to better reflect the range of work we do.

Please send a covering letter detailing your interest and suitability for this trusteeship along with a recent CV to ILC's Head of Operations at recruitment@ilcuk.org.uk.

Application deadline

9am, Monday 9 January 2023

Shortlisted candidates will be invited to a call with the ILC Chief Executive ahead of the interview to learn more about the organisation.

Interview date

Interviews will be held in January and early February.

Interviews will be conducted by the ILC Chair and three additional ILC Trustees.

Unsuccessful candidates

If your application is unsuccessful, you will be notified by ILC.

Start date

The existing Treasurer will be stepping down following the July 2023 Trustee meeting. It would be beneficial for the new ILC Treasurer to join the board ahead of the March 2023 Trustee meeting to be involved in the budget approval and audit of the 2022-23 annual accounts.

New board members will be sent the meeting minutes from the last three meetings and invited to join the next board meeting. The Head of Operations will arrange introductory meetings with the Chair and each of the existing board members.

We have a supportive onboarding process which includes shadowing the existing Treasurer.

What it's like to be an ILC Trustee

Demographic change is something that is going to affect all of us and have an impact on generations to come. The ILC is leader in this field and has been for 25 years and brings a unique life course approach to its work.

As a trustee I have enjoyed the opportunity to get acquainted with the issues, meet fascinating people at our events and share experiences with a talented and passionate board of trustees. We have an array of talents within the ILC professional staff as well as on our boards of trustees and advisors.

The opportunity to contribute to such important work is very rewarding and have enjoyed my time as treasurer enormously and would highly recommend the opportunity to join the board of trustees to anyone who shares an interest in helping our world adapt to the changes, opportunities and challenges of increased longevity.

Kevin Bounds – ILC Treasurer

Ageing populations across the world are likely to be one of the distinguishing features of the 21st century, posing both challenges and opportunities for economic performance, social welfare, health and retirement systems. The ILC is the UK's leading research institute into these far-reaching issues in collaboration with other specialist agencies. I found my years as a Trustee to be both engaging and fulfilling.

Lawrence Churchill CBE – Chairman at Clara-Pensions and former ILC Trustee

Being a trustee of the ILC is rewarding, satisfying and immensely enjoyable. Not only does it allow you to play a part in steering and supporting the important work the organisation does tackling one of the biggest issues facing society today, but it gives you the opportunity to work alongside, and learn from, the other dedicated, experienced trustees. The alchemy of the mix of backgrounds and skills on the board is what makes it such a stimulating group and such an effective and valuable component of the work of the ILC.

Diane Kenwood – ILC Trustee; Editorial Director at Noon and Director of Women of the Year Lunch and Assembly

I thoroughly enjoyed my time as a trustee of ILC during a time when it was growing in influence in the longevity arena. The people – whether trustee or staff - worked hard, were committed with a strong team spirit.

Trevor Llanwarne – former Government Actuary and former ILC Trustee

A relative newcomer, I have been a Trustee of ILC for 3 years and the role is stimulating and enjoyable. The work of the organisation is varied, important and clearly valued. Working alongside the other Trustees and the knowledgeable staff team, I have learned much about the opportunities and challenges of increased longevity in arenas from housing to pensions to the future of the High Street. The Trustees come from a wide variety of backgrounds and bring a range of experience and expertise. Board meetings are stimulating and robust but respectful discussion is encouraged. Trustees are expected to contribute to strategy as well as ensuring good governance and, as such, we are in my view enabled to add real value to the organisation and its work.

Annabel Scarfe – ILC Trustee; Director, Change-fx OD Ltd

For a relatively small organisation, the ILC punches way above its weight. In a crowded field, with many thinktanks and other bodies being active in the longevity arena, we are still regarded as the market leader. As an independent, non-party thinktank we are widely respected across government, politics and the media.

I hugely enjoy being a trustee. The team are enthusiastic and talented. And my fellow trustees bring a wide range of expertise and experience to the table. We set high standards of governance and ensure they are met.

The ILC is a great organisation to be associated with in any capacity.

Nigel Waterson - ILC Deputy-Chair; Governor of the Pensions Policy Institute and former MP